

## **Houghton Valley School Board of Trustees Meeting Minutes**

**Monday 13 November 2023**

**Meeting opened:** 7:10pm

**Present:** Seb Bishop (Presiding Member), Mike Brough, Bret McKenzie, Jesse Pirini, Ana Tovey, Michelle Podmore (parent representatives), Luana Carroll (Principal), Stephanie Bosch (staff representative), Emily Faith (secretary)

**Apologies:** Nil

**Welcome, karakia, school vision.**

**Conflicts of interest:** Nil

**Last month's minutes:** Approved.

### **1. Welcome to Michelle!**

Welcome to Michelle Podmore, our new parent representative on the Board. Michelle has two boys at HVS, both in Year 5. Welcome Michelle!

### **2. Thanks to Home & School for Fair**

Seb brought a card for fair organisers - to go to Home & School co-chairs Flic and Ronja on behalf of everyone who helped.

### **3. Principal's report**

Term 4 is incredibly busy as usual. Teachers are preparing to moderate data for end of year reports. Teacher only day this Friday: part of the day will be devoted to the curriculum refresh; the remainder for writing reports. Transitioning children through to SWIS at the moment. Property: some further issues have come up with stormwater and sewage. All going well, the library will be handed back next Thursday, in time for end of year events. The reading recovery room has been pulled down as it had asbestos (this will be replaced).

The 2024 roll is stable, with growth in the junior years especially. Will need to review numbers in Term One (in terms of whether to open another NE class).

While this is the last meeting for the year, moderated end of year data isn't available for review yet. The Board can review this either in the last week of term, or first thing next year.

### **4. Staffing**

Meeting into committee: 7.10pm

Meeting out of committee: 7.30pm

### **5. Strategic Plan**

The board reviewed and discussed the community feedback received on the draft strategic goals, including the comments put up on the 'talking wall' outside Luana's office. Only a

small amount of direct feedback was received; on balance it was broadly supportive of the goals as drafted, with some nuances suggested around expression.

The board discussed the draft goals one by one, and agreed on the final wording of each:

*Strengthen our use and understanding of tikanga Maori and te reo Maori.*

*Integrate our natural environment into our learning to inspire our akonga.*

*Deliver a robust, inspiring curriculum, in a caring and inclusive environment, providing every akonga the opportunity to thrive.*

*Nurture connection and communication among akonga, kaiako and whanau to support learning and celebrate success.*

The next step will be for Luana to circulate the next draft of the plan to the Board, for finalisation by 20 November, and inclusion in the newsletter on 23 November.

Luana also noted that she has been considering how we measure and show progress and achievement against the above goals, and has been looking at a range of existing resources. She will share these with the board for consideration.

#### **6. Moving March and active transport**

Seb proposed a whanau survey to determine what would make people feel safer walking, scootering and cycling to school. Luana and Seb talked to the council last year about road safety options, but feedback would strengthen our case.

**Closing karakia.**

**Meeting closed: 9.20pm.**

  
Seb Bobb 13/3/24