

Houghton Valley School Board of Trustees Meeting Minutes

Monday 16 October 2023

Meeting opened: 7:05pm

Present: Seb Bishop (Presiding Member), Bret McKenzie, Mike Brough, Ana Tovey (parent representatives), Luana Carroll (Principal), Stephanie Bosch (teacher representative)

Apologies: Jesse Pirini, Emily Faith (secretary)

Welcome, karakia, school vision.

Conflicts of interest: Nil

September minutes: Approved

August minutes: Approved

1. Principal's report

Planning for next year is progressing well.

The school sand pit is badly damaged and needs to be removed. Significant amount of work is required to reconstruct and Luana is getting professional advice regarding building code requirements. A building consent may be required. Luana has talked to home and school about the potential for funding. If required, Luana will send a request to the board for funding.

Meeting in committee: 7.35pm

Meeting out of committee: 7.40pm

2. Policy Review

The board reviewed and approved the following policies:

- Curriculum and Student Achievement
- Religious instruction
- Health Education

Luana noted there is a requirement to engage the community this year for feedback on Health Education. This would be reviewed at the next Board hui.

3. Strategic plan update

Feedback from the community closes on Friday. Ana will discuss at the next Home and School meeting on Thursday. At the next hui The Board will review the feedback and discuss how this impacts the draft goals.

4. Draft budget

Budget reviewed and approved.

5. Pipitea Marae Noho - risk management plan

Reviewed and noted.

6. HVS Fair update

Ana will provide the roster for the board stand(s). The actual set up will be weather dependent, but the plan is to showcase the beautiful artwork on the bags. Brett kindly offered to donate 20 pegs to help display the bags.

7. Other business

It was discussed that the traffic before and after school is getting worse. The Board discussed an option of a walking bus or similar.

Closing karakia.

Meeting closed: 9.00pm



13/11/23
Seb Bishop
Bst